

Who's Who at Kita?

Bill Manley	-	Managing Director
Carol Traxler	-	Centre Manager
John Snell	-	Engineering Assessor & Health & Safety Trainer
Paul Traxler	-	Transport Assessor & CPC Trainer
Diane Nathan	-	Business Sector Assessor
Emma Waller	-	Business Sector Assessor
Claire Kemp	-	Accounts & Admin Supervisor
Mandy Snell	-	Admin Assistant

WELCOME TO OUR NEW MEMBER COMPANIES

Age Concern Deal Centre for the Retired Ltd

Age Concern Sevenoaks & District

Rehabilitation Manufacturing Services Ltd

The Rainham Coach Co

Britannia Coaches

For a comprehensive description of the benefits of membership, please contact:

Bill Manley, Managing Director at:
bill.manley@kitaltd.co.uk

KITA CAN HELP YOU WITH APPRENTICESHIP RECRUITMENT

National Apprenticeship Service (NAS)



The National Apprenticeship Service (NAS) has end to end responsibility for Apprenticeships in England.

The NAS has been designed to increase the number of Apprenticeship opportunities and provide a dedicated, responsive service for both employers and learners. We are simplifying the process of recruiting an Apprentice through Apprenticeship vacancies, an online web-based matching service.

Apprenticeships bring considerable value to organisations, employers, individuals and the economy. Businesses across the country are now increasingly realising the enormous benefits that Apprenticeships create, not only in terms of a highly skilled workforce but also by boosting productivity and staff retention. Research shows they are an optimal way of training, developing and skilling people for the future, helping businesses secure a supply of people with the skills and qualities they need and which were often not available on the external job market.

We know employers directly benefit from these highly trained apprentices. The overwhelmingly positive results we have seen demonstrate how important it is for us to ensure the NAS maintains and builds this important programme.



Kita has access to the NAS Apprenticeship Online Service and can advertise your vacancy to get the right Apprentice for you. For more information or to complete a Kita Vacancy Notification form, contact: mandy.snell@kitaltd.co.uk

If you are a young person looking for an apprenticeship then go to: www.apprenticeships.org.uk. To search for vacancies, go to the home page, click Register/login under the 'Apprenticeship vacancies' box to take you to the Login page. There is a 'Help' facility to provide you with appropriate support. If you want to apply for a vacancy you will need to register first.

Vacancies are regularly updated on the site - so once you have registered use the handy email or text alert function on your homepage to keep you informed of new vacancies if you don't find one that suits straight away.



Experts in Human Resources

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Apprenticeship Grants for Employers of apprentices aged 16 to 24 Employer Fact Sheet



The European Social Fund will provide up to 1,025 Apprenticeship Grants to employers in the South East to employ apprentices aged 16 – 24 years. The value of the Grant will be £1,500 and is to encourage employers to take on unemployed 16 – 24 year olds as apprentices.

Which employers can benefit from the AGE 16 – 24 Grant?

The grant is particularly to support small and medium sized employers in the private and third sectors employing no more than 250 full time equivalent staff, who are either:

- Interested in employing an apprentice for the first time; or
- Returning to recruiting an apprentice after a lapse of twelve months or more; or
- Already employing apprentices but will commit to employing more 16-24 year olds than they otherwise would.

When will the AGE 16 – 24 Grant be available?

The grant will be available from April 2010 until October 2010. It is recognised that particular issues are faced by young people in the current economic climate and this grant is a way of supporting them and ensuring that we are training a new generation for economic recovery.

How will employers receive the grant?

Aspire Learning and Development Limited (Aspire) will administer this grant in the South East in collaboration with the learning providers in the region to support employers to be able to claim this grant. Employers will receive the grant in two payments - £1,000 when the young person starts their Apprenticeship and a further £500 after 12 weeks.

Employers will be asked to sign an agreement which commits them to employing a new or additional apprentice in paid employment for the duration of the Apprenticeship training programme. Employers will pay the apprentice at least the minimum Apprenticeship wage. If the apprentice leaves early, the employer will be asked to repay a proportion of the grant.

Who is eligible?

Young people and adults aged 16-24 years old. 16 – 18 year olds who are not in education, employment or training and are seeking an Apprenticeship with an employer are eligible.

Those aged 19-24 are eligible if they are enrolling on an Advanced Apprenticeship (Level 3) opportunity and :

- they are unemployed and have been claiming Job Seekers Allowance for six months or more, or
- they have completed a Pre-Employment Training Programme.

The candidates will need to have been recruited and in work before the end of October 2010.

To apply for the AGE 16 – 24 Grant is simple and straightforward.

Contact us now if you think your company could benefit from this Grant

Safeguarding Policy for Kita Ltd

Kita Ltd recognises that the welfare of the young people is paramount and takes seriously its responsibility to safeguard and promote the welfare of the young people in its care.



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SOUTH EAST LEARNING AND SKILLS AWARDS 2010

Well done to Ashley Stevens from MEMS Power Generation who achieved a Highly Commended at the awards ceremony on 20th May. Ashley started his Advanced Apprenticeship with MEMS as an Engineering Maintenance Apprentice in July 2008. He is now in his second year working on Engineering Maintenance NVQ level 3 with Kita and the BTEC National Certificate at the Swale Skills Centre.

Highly Commended



Michael Cook - General Manager for Engineering at VT Training PLC
on behalf of sponsor EAL, Justin Woodley,
Ashley Stevens, Charlotte Hawkins

Justin Woodley

Employer: AWE

Justin achieved a double distinction in his NVQ, he also undertook additional learning in hardware programming to enhance his Apprenticeship and working experience.

Ashley Stevens

Employer: MEMS Power Generation
Training Provider: Kita Ltd

Ashley is a driven individual who takes every opportunity he gets and hopes to one day manage the department he works in.

"I would recommend the National Apprenticeship Awards for anyone who feels their hard work and dedication to their job and training needs recognising in a grand scale. You don't need to be an academic student or worker to enter or even win these awards."

Ashley Stevens
Excerpt from Case Study on: www.kitaltd.co.uk



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INVESTOR IN PEOPLE

Congratulations to all our Achievers

Advanced Apprenticeship in NVQ Business and Administration Level 3

Luke Morris at Mainstream Training Ltd
Louise McCallum at Charities Aid Foundation
Lucy Whitehead at Balfour Beatty Mott McDonald

Advanced Apprenticeship in NVQ Customer Service Level 3

Ashley Burton at Cabot Financial (Europe) Ltd
Hayley Smith at Cabot Financial (Europe) Ltd

NVQ in Management Level 3

Karen Bateman at GML Construction
Mark Fagg at Swale Borough Council

NVQ in Management Level 4

Julie May at Swale Borough Council

NVQ for IT Users (ITQ) Level 2

Dean Gorman at Abbott Murex Biotech Ltd

NVQ in Customer Service Level 3

Derek Mitten at Cabot Financial (Europe) Ltd

NVQ in Customer Service Level 2

John Ellen at Kent County Council

Apprenticeship in NVQ Fabrication & Welding Level 2

Thomas Brudenell at Nusteel Structures Ltd
Joseph Maxim at Nusteel Structures Ltd
Martin Wilkins at Nusteel Structures Ltd

NVQ in Fabrication & Welding Level 3

Thomas Foley at Cook Fabrications Ltd

NVQ in Passenger Carrying Vehicle Driving Level 2

Stuart Broster at Rainham Coach Co
Patrick Carney at Rainham Coach Co
Amanda Cummings at Rainham Coach Co
Christine Graham at Rainham Coach Co
David Graham at Rainham Coach Co
Richard Graham at Rainham Coach Co
Trevor King at Rainham Coach Co
Stephen O'Reilly at Rainham Coach Co
Michael Smith at Rainham Coach Co

SUCCESS AGAIN FOR NUSTEEL STRUCTURES APPRENTICESHIP PROGRAMME



Left to Right: Joseph Maxim, John Snell - Assessor Kita Ltd, Ivor Robert - MD Nusteel Structures and Thomas Brudenell

Congratulations to Joseph Maxim and Thomas Brudenell receiving their Framework Apprenticeships in Fabrication and Welding certificates.



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